

# **CONSTITUTION**

## **OF**

### **WATERFORD LITTLE LEAGUE SOUTH INCORPORATED**



**This Local League Constitution was approved and adopted by the Waterford Little League South Incorporated Membership on November 23, 2008.**

*Little League Identification Number 2071015*

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## **ARTICLE I - NAME**

### **SECTION 1**

This organization shall be known as Waterford Little League South Incorporated, hereinafter referred to as our "Local League".

## **ARTICLE II - OBJECTIVE**

### **SECTION 1**

The objective of our Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so they may be well adjusted, stronger, and happier children and will grow to be good, decent, healthy, and trustworthy citizens.

### **SECTION 2**

To achieve this objective, our Local League will provide a supervised program of competitive baseball and softball games, under the Rules, Regulations, and Policies of Little League Baseball, Incorporated. All Directors, Committee Chairpersons, Committee Members, Managers, Coaches, Agents, other elected or appointed Local League Officials, and the balance of the membership, shall bear in mind, the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance.

### **SECTION 3**

In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, our Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

## **ARTICLE III - MEMBERSHIP**

### **SECTION 1**

**Eligibility:** Any person sincerely interested in active participation to further the objectives of our Local League may apply to become a member.

### **SECTION 2**

**Classes:** There shall be the following classes of Members:

- (a) **Player Members:** Any player candidate meeting the requirements of Little League Baseball, Incorporated, Official Regulation IV, shall be eligible to compete for participation. Player Members shall have no rights, duties, or obligations in the management or in the property of our Local League.
- (b) **Regular Members:** Any adult person actively interested in furthering the objectives of our Local League may become a Regular Member by 1) annually submitting, to the Local League President, a fully completed "Little League Volunteer Application", provided by Little League Baseball, Incorporated; 2) annually being subject to a background check and screening process, concluding with satisfactory results; 3) the annual payment of dues as hereinafter provided; and 4) the subsequent final approval, by the Board of Directors of our Local League, at any duly constituted Board of Directors meeting. Sequentially numbered membership cards may be issued annually to those members approved as Regular Members by the Board of Directors. Our Local League Secretary shall maintain the roll of membership to qualify Regular Members in good standing.

Only Regular Members in good standing shall be entitled to make motions and vote at General Membership meetings. All Directors, Committee Chairpersons, Committee Members, Managers, Coaches, Agents, and other elected or appointed Local League Officials must be active Regular Members in good standing.

Note: Regular Members of our Local League automatically include all current Directors, Committee Chairpersons, Committee Members, Managers, Coaches, Agents, other elected or appointed Local League Officials, and any other person who is recognized by the Board of Directors as a volunteer in our Local League.

- (c) **Honorary Members (Optional):** Any person may be elected as Honorary Member by the unanimous vote of those present at any duly constituted Board of Directors meeting, but such person shall have no rights, duties, or obligations in the management or in the property of our Local League.
- (d) **Sustaining Members (Optional):** Any person, not a Regular Member, who makes financial or other contribution to our Local League, may be elected as Sustaining Member by a majority vote of those present at any duly constituted Board of Directors meeting, but such person shall have no rights, duties, or obligations in the management or in the property of our Local League.

(e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

### **SECTION 3**

#### **Other Affiliations:**

- (a) Members, whether Player or Regular, shall not be required to be affiliated with another organization or group to qualify as members of our Local League.
- (b) In accordance with Little League Baseball, Incorporated, Regular Members should not be actively engaged in the promotion and/or operation of any other baseball or softball program.

### **SECTION 4**

**Suspension or Termination:** Membership may be suspended, or terminated by resignation or action of the Board of Directors as follows:

- (a) As the result of adherence to all Local League Rules, Policies, and Procedures, the Board of Directors, by a majority vote of those present at any duly constituted Board of Directors meeting, shall have the authority to discipline, suspend, or terminate, the membership of any member of any class, including Managers and Coaches, when the conduct of such person is considered detrimental to the best interests of our Local League and/or Little League Baseball, Incorporated. Upon receipt of the charges, our Local League Secretary shall immediately send, by receipted registered or certified mail, a letter containing a copy of the specific charges, and notification, setting forth the time and place of the specific Board of Directors meeting, at which the accused member shall have opportunity to answer such charges. The act of the majority of Directors present at any duly constituted Board of Directors meeting, at which there is a quorum, shall be the act of the Board of Directors.
- (b) As the result of adherence to all Local League Rules, Policies, and Procedures, the Board of Directors, by a majority vote of those present at any duly constituted Board of Directors meeting, shall have the authority to suspend or revoke a Player Member's right to future participation in the Local League. The Board of Directors shall, in the case of a Player Member, give notice to the Manager of the team for which the player is a Player Member. Said Manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a special committee duly appointed by the Board of Directors. The player's parent(s) or legal guardian(s) shall also be required to be in attendance. The act of the majority of Directors present at any duly constituted Board of Directors meeting, at which there is a quorum, shall be the act of the Board of Directors.

## **ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)**

### **SECTION 1**

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year (See Article XI, Section 7, for the fiscal year of our Local League).

*Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Little League Baseball, Incorporated, Official Regulation XIII (c). If no dues for Regular Members are collected, Section 2 below does not apply.*

### **SECTION 2**

Regular Members who fail to pay their fixed dues within fourteen (14) days of application to become a member may, by a majority vote of those present at a duly constituted Board of Directors meeting, be dropped from the roll of membership and shall forfeit all rights and privileges of such membership.

## **ARTICLE V - GENERAL MEMBERSHIP MEETINGS**

### **SECTION 1**

**Definition:** A General Membership meeting is any meeting of the membership of our Local League (including Annual meetings and Special General Membership meetings, as described in Article V, Section 7 and Section 8, respectively). A minimum of one (1) duly constituted General Membership meeting, specifically identified as the Annual meeting, shall be required to be held each year. All General Membership meetings shall be deemed open to non-members and guests, in order to observe the business proceedings of our Local League, until such time, a motion is made and adopted to go into "executive session"; at which time, the meeting shall be deemed closed to non-members and guests, and as such, non-members and guests shall be requested to leave the meeting, until such time, the members vote to end the "executive session".

### **SECTION 2**

**Notice of Meeting:** Notice of each General Membership meeting shall be delivered personally, electronically, or by mail, to each member, at the last recorded address, at least seven (7) days in advance of the meeting, setting forth the time, place, and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the membership, from time to time, at a regularly convened General Membership meeting.

### SECTION 3

**Quorum:** At any General Membership meeting, the presence in person of ten (10) percent of the membership or fifteen (15) members, inclusive of the Board of Directors, whichever is less, shall be necessary to constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

### SECTION 4

**Voting:** Only Regular Members in good standing shall be entitled to make motions and vote at General Membership meetings. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during General Membership meetings.

### SECTION 5

**Absentee Ballots:** The use of absentee ballots shall not be permitted in our Local League election process, and furthermore, shall not be permitted in each and every circumstance in which the process of casting votes is utilized.

### SECTION 6

**Proxy Voting:** The use of proxy voting shall not be permitted in our Local League election process, and furthermore, shall not be permitted in each and every circumstance in which the process of casting votes is utilized.

### SECTION 7

**Annual Meeting:** The Annual meeting of our Local League shall be held the first Wednesday of September, at a time and place to be determined by the Board of Directors, each year, for the purpose of electing new Directors for the Board of Directors by means of their respective positions, receiving reports and the presentation thereof, reviewing our Local League Constitution, and for the transaction of such business as may properly come before the meeting.

- (a) The membership shall receive, at the Annual meeting of our Local League, a report, verified by our Local League President and Treasurer, or by a majority of the Board of Directors, showing:
- (1) The condition of our Local League, to be presented by our Local League President or designee;
  - (2) A general summary of funds received and expended by our Local League for the previous fiscal year, the amount of funds currently in possession of our Local League, and the name of the financial institution in which such funds are maintained;
  - (3) The amount of real and personal property owned by our Local League, where located, and where and how invested;
  - (4) For the fiscal year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects, or persons to, or for which, such applications, appropriations, or expenditures have been made; and
  - (5) The names of the persons who have been admitted as Regular Members in our Local League during such year. This report shall be filed with the records of our Local League and entered in the minutes of the proceedings of the Annual meeting. A copy of such report shall be forwarded to Little League Baseball, Incorporated.
- (b) At the Annual meeting, the number of Directors elected for the Board of Directors shall be not less than eight (8). No member shall be elected to, or simultaneously hold, more than one position on the Board of Directors.
- (c) After the Directors are elected, the Directors shall be obligated, and assume the performance of their duties immediately upon the conclusion of the Annual meeting.

### SECTION 8

**Special General Membership Meetings:** Special General Membership meetings may be called by the Board of Directors or by our Local League President or Secretary at their discretion. Additionally, upon the written request of at least fifteen (15) members, our Local League President or Secretary shall call a Special General Membership meeting to consider the subject specified in the written request. No business, other than that specified in the notice of said meeting, shall be transacted at any Special General Membership meeting. Such Special General Membership meeting shall be scheduled to take place not less than thirty (30) days after the written request is received by our Local League President or Secretary.

### SECTION 9

**Rules of Order for Meetings:** The rules contained in *Robert's Rules of Order: Simplified and Applied* shall govern the proceedings of all General Membership meetings, Special General Membership meetings, and Annual meetings, except where same conflicts with our Local League Constitution or the Rules, Regulations, and Policies of Little League Baseball, Incorporated.

## ARTICLE VI - BOARD OF DIRECTORS

### SECTION 1

**Authority:** The management of the property and affairs of our Local League shall be vested in the Board of Directors.

## SECTION 2

**Board of Directors Composition:** The Board of Directors shall be comprised of a President, a Vice President, a Secretary, a Treasurer, a Player Agent, a Safety Officer, a League Information Officer, and a Coaching Coordinator.

## SECTION 3

### **Vacancies:**

- (a) Except for the position of President, in the event a vacancy occurs in the position of any other Director, by death, resignation, removal, or other cause, the remaining Directors on the Board of Directors shall appoint a member to fill the vacancy, and within thirty (30) days, call a Special Board of Directors meeting, for the purpose of the subsequent election of such member.
- (b) In the event a vacancy occurs in the position of President, by death, resignation, removal, or other cause, our Local League Vice President shall fill the vacancy for the unexpired term of position. The resulting vacancy in the position of Vice President shall be filled in accordance with Article VI, Section 3 (a).

## SECTION 4

### **Board of Directors Meetings:**

- (a) Regular meetings of the Board of Directors shall be held on such days as shall be determined by the Board of Directors. All regular Board of Directors meetings shall be deemed open to non-members and guests, in order to observe the business proceedings of our Local League, until such time, a motion is made and adopted to go into "executive session"; at which time, the meeting shall be deemed closed to non-members and guests, and as such, non-members and guests shall be requested to leave the meeting, until such time, the members vote to end the "executive session".
- (b) Our Local League President or Secretary may, whenever they deem it advisable, or our Local League Secretary shall, at the request in writing of two (2) Directors, issue a call for a Special Board of Directors meeting. In the case of Special Board of Directors meetings, such notice shall include the purpose of the meeting, and no matters not so stated may be acted upon at the meeting. All Special Board of Directors meetings shall be considered in "executive session" and, as such, shall be deemed closed to non-members and guests.

## SECTION 5

**Notice of Meeting:** Notice of each Board of Directors meeting shall be delivered personally, electronically, or by mail, to each Director, at the last recorded address, at least seven (7) days in advance of the meeting, setting forth the time, place, and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Board of Directors, from time to time, at a regularly convened Board of Directors meeting.

## SECTION 6

**Quorum:** At any Board of Directors meeting, the presence in person of five (5) Directors of the Board of Directors, shall be necessary to constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

## SECTION 7

**Voting:** Only Directors in good standing shall be entitled to make motions and vote at Board of Directors meetings. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during Board of Directors meetings. The act of the majority of Directors present at any duly constituted Board of Directors meeting, at which there is a quorum, shall be the act of the Board of Directors.

## SECTION 8

**Absentee Ballots:** The use of absentee ballots shall not be permitted in our Local League election process, and furthermore, shall not be permitted in each and every circumstance in which the process of casting votes is utilized.

## SECTION 9

**Proxy Voting:** The use of proxy voting shall not be permitted in our Local League election process, and furthermore, shall not be permitted in each and every circumstance in which the process of casting votes is utilized.

## SECTION 10

**Duties and Powers:** The Board of Directors shall have the power to appoint the Chairpersons of standing committees and special committees as it shall determine appropriate and to delegate such powers to them as the Board of Directors shall deem advisable and which it may properly delegate. The Board of Directors may adopt such rules and regulations for the conduct of its meetings and the management of our Local League as it may deem proper, provided such rules and regulations do not conflict with our Local League Constitution, and the Rules, Regulations, and Policies of Little League Baseball, Incorporated. As the result of adherence to all Local League Rules, Policies, and Procedures, the Board of Directors shall have the power by a majority vote of the Directors present at any duly constituted Board of Directors meeting or Special Board of Directors meeting to discipline, suspend, or remove, any Director, Committee Chairperson, Committee Member,

Manager, Coach, Agent, other elected or appointed Local League Official, any other person who is recognized by the Board of Directors as a volunteer in our Local League, other members from the membership of our Local League, or non-members and guests, in accordance with the procedures set forth in Article III, Section 4 (a) and (b), and Article VIII, Section 9 (b).

#### **SECTION 11**

**Rules of Order for Meetings:** The rules contained in *Robert's Rules of Order: Simplified and Applied* shall govern the proceedings of all Board of Directors meetings and Special Board of Directors meetings, except where same conflicts with our Local League Constitution or the Rules, Regulations, and Policies of Little League Baseball, Incorporated.

### **ARTICLE VII - DUTIES AND POWERS OF THE BOARD OF DIRECTORS**

#### **SECTION 1**

**Appointments:** The Board of Directors may appoint such other Agents, as it may deem necessary or desirable, and may prescribe the title, powers, and duties of each. Appointed Agents shall have no vote on actions taken by the Board of Directors, until such time, the appointed Agents have been elected to the Board of Directors, by the membership, in accordance with the provisions of our Local League Constitution, at a General Membership meeting or a Special General Membership meeting.

#### **SECTION 2**

**President:** The President shall:

- (a) Conduct the affairs of our Local League and execute the policies established by the Board of Directors;
- (b) Present a report of the condition of our Local League at the Annual meeting;
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of our Local League;
- (d) Be responsible for the conduct of our Local League in strict conformity to the Rules, Regulations, and Policies of Little League Baseball, Incorporated, as agreed to under the conditions of Charter issued to our Local League by that organization;
- (e) Designate in writing, other Directors, if necessary, to have power to make and execute for, and in the name of our Local League, such contracts and leases they may receive and which have had prior approval of the Board of Directors;
- (f) Investigate complaints, irregularities, and conditions detrimental to our Local League and report thereon to the Board of Directors or the Executive Committee as circumstances may warrant;
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof; and
- (h) With the assistance of the Player Agent(s), examine the application and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

#### **SECTION 3**

**Vice President:** The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or the Board of Directors, so to act. When so acting, the Vice President shall have all the powers of that position; and
- (b) Perform such duties as from time to time may be assigned by the President or the Board of Directors.

#### **SECTION 4**

**Secretary:** The Secretary shall:

- (a) Be responsible for recording the activities of our Local League and maintain appropriate files, mailing lists, and necessary records;
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the position of Secretary or as may be assigned by the Board of Directors;
- (c) Maintain a list of all Regular, Honorary, and Sustaining Members, Directors, Committee Chairpersons, Committee Officers, Committee Members, and Agents, and give notice of all meetings of the membership, the Board of Directors, the Executive Committee, and Other Committees;
- (d) Issue sequentially numbered membership cards annually to Regular Members, if approved by the Board of Directors;
- (e) Keep the minutes of the meetings of the membership, the Board of Directors, the Executive Committee, and Other Committees, and cause them to be recorded in a book kept for that purpose;
- (f) Conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes, and resolutions, not otherwise committed; and

- (g) Notify Directors, Committee Chairpersons, Committee Members, Managers, Coaches, Agents, and other members of the membership, of their election or appointment, as the case may be.

## **SECTION 5**

**Treasurer:** The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the position of Treasurer or may be assigned by the Board of Directors;
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors;
- (c) Keep records for the receipt and disbursement of all monies and securities of our Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures;
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual meeting; and
- (e) Prepare an annual financial report, under the direction of the President, for submission to the membership and the Board of Directors at the Annual meeting, and to Little League Baseball, Incorporated.

## **SECTION 6**

**Player Agent:** The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof;
- (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility;
- (c) Conduct the tryouts, the player draft, and all other player transaction or selection meetings;
- (d) Prepare the Player Agent's list;
- (e) Prepare for the President's signature and submission to Little League Baseball, Incorporated, team rosters, including players' claimed, and the tournament team eligibility affidavit;
- (f) Notify Little League Baseball, Incorporated, of any subsequent player replacements or trades; and
- (g) Supervise and coordinate the transfer of players to or from the Minor Leagues in accordance with the provisions of the Official Regulations and Playing Rules for Baseball and Softball as published by Little League Baseball, Incorporated.

## **SECTION 7**

**Safety Officer:** The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League Baseball and Softball;
- (b) Develop and implement a plan for increasing safety of activities, equipment, and facilities through education, compliance, and reporting.

NOTE: In order to implement a safety plan using education, compliance, and reporting, the following suggestions may be utilized by the Safety Officer:

- (1) Education - Should facilitate meetings and distribute information among participants including, but not limited to, Local League Officials, Managers, Coaches, Player Members, Regular Members, umpires, parents, guardians, and volunteers;
- (2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities; and
- (3) Reporting - Define a process to assure that incidents are recorded, information is sent to our Local League, District, and National offices, and follow-up information on medical and other data is forwarded as available.

## **SECTION 8**

**League Information Officer:** The League Information Officer shall:

- (a) Manage our Local League's Internet website homepage (Internet website homepage as authorized by Little League Baseball, Incorporated);
- (b) Manage the online registration process and ensure our Local League rosters are maintained on our Local League's Internet website homepage;
- (c) Assign administrative rights to our Local League volunteers and teams;
- (d) Ensure our Local League news and scores are updated on a regular basis;

- (e) Collect, post, and distribute important information on our Local League activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, Incorporated, District, Public, our Local League Members, and local media sources; and
- (f) Serve as the primary contact person for Little League Baseball and Softball and Active Team Sports regarding optimizing the use of the Internet for our Local League administration and for distributing information to our Local League membership and to Little League Baseball, Incorporated.

**SECTION 9**

**Coaching Coordinator:** The Coaching Coordinator shall:

- (a) Represent Managers and Coaches in our Local League;
- (b) Present a Manager/Coach training budget to the Board of Directors;
- (c) Gain the support and funds necessary to implement a Local League-wide training program;
- (d) Order and distribute training materials to Managers, Coaches, and Player Members;
- (e) Coordinate mini-clinics as necessary; and
- (f) Serve as the contact person for Little League Baseball and Softball and the Manager/Coach education program for our Local League.

**SECTION 10**

**Other Duties:** These Directors shall perform the duties assigned to them in our Local League Constitution, and such other duties applicable to the position as prescribed by the parliamentary authority adopted by our Local League.

**ARTICLE VIII - EXECUTIVE COMMITTEE**

**SECTION 1**

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3), nor more than five (5) Directors. Our Local League President shall be the Chairperson of any such Committee. The Committee shall also consist of not less than three (3), nor more than fourteen (14) of the Committee Chairpersons from each of the Other Committees as described in Article IX, Sections 2 through 17 of our Local League Constitution.

**SECTION 2**

The Executive Committee shall advise with, and assist the Board of Directors of our Local League in all administrative and legislative matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board of Directors, but in no event will the Executive Committee have authority over the Board of Directors.

**SECTION 3**

**Executive Committee Meetings:** Regular meetings of the Executive Committee shall be held immediately following Board of Directors meetings, and on such days thereafter as shall be determined by the Executive Committee. All Executive Committee meetings shall be deemed open to non-members and guests, in order to observe the business proceedings of our Local League, until such time, a motion is made and adopted to go into "executive session"; at which time, the meeting shall be deemed closed to non-members and guests, and as such, non-members and guests shall be requested to leave the meeting, until the members vote to end the "executive session".

**SECTION 4**

**Notice of Meeting:** Notice of each Executive Committee meeting shall be delivered personally, electronically, or by mail, to each Director, Committee Chairperson, and Agent, at the last recorded address, at least seven (7) days in advance of the meeting, setting forth the time, place, and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Executive Committee, from time to time, at a regularly convened Executive Committee meeting.

**SECTION 5**

**Quorum:** At any Executive Committee meeting, a majority of the total number of Directors, Committee Chairpersons, and Agents, currently on the Executive Committee, shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

**SECTION 6**

**Voting:** Only Directors, Committee Chairpersons, and Agents, in good standing shall be entitled to make motions and vote at Executive Committee meetings. However, the Executive Committee may invite, admit, and recognize guests for presentations or comments during Executive Committee meetings. The act of the majority of Directors, Committee

Chairpersons, and Agents, present at any duly constituted Executive Committee meeting, at which there is a quorum, shall be the act of the Executive Committee.

#### **SECTION 7**

**Absentee Ballots:** The use of absentee ballots shall not be permitted in our Local League election process, and furthermore, shall not be permitted in each and every circumstance in which the process of casting votes is utilized.

#### **SECTION 8**

**Proxy Voting:** The use of proxy voting shall not be permitted in our Local League election process, and furthermore, shall not be permitted in each and every circumstance in which the process of casting votes is utilized.

#### **SECTION 9**

**Duties and Powers:** The Executive Committee shall include, but not be limited to, oversight responsibilities of the Protest Committee and the Disciplinary Committee for our Local League.

- (a) All actions or decisions, based on the findings of the Protest Committee, regarding any Local League "protest" related issue, will be final and binding. As such, there shall be no further appeal of the aforementioned actions or decisions of the Protest Committee.
- (b) All actions or decisions, based on the findings of the Disciplinary Committee, regarding any Local League "discipline" related issue, will be final and binding. However, the Disciplinary Committee may, as it deems necessary or desirable, defer any such actions or decisions to the Executive Committee for consideration and final resolution. All actions or decisions, based on the findings of the Executive Committee, regarding the aforementioned Local League "discipline" related issue, will be final and binding. Any subsequent appeal of the actions or decisions of the Executive Committee, if pursued, shall be made in writing, signed by the appellant, and addressed to our Local League Secretary within twenty-four (24) hours after the Executive Committee has published its decision. The written appeal shall set forth the actions or decisions being appealed, shall be as specific and detailed as possible, and shall include all information available in support of the appeal. The pending appeal shall be acted upon by the Board of Directors, by way of a Special Board of Directors meeting, and shall use its best efforts to render its decision within seven (7) days of receipt of the written appeal by our Local League Secretary. The subsequent actions or decisions of the Board of Directors will be final and binding. As such, there shall be no further appeal of the aforementioned actions or decisions of the Board of Directors.

#### **SECTION 10**

**Rules of Order for Meetings:** The rules contained in *Robert's Rules of Order: Simplified and Applied* shall govern the proceedings of all Executive Committee meetings, except where same conflicts with our Local League Constitution or the Rules, Regulations, and Policies of Little League Baseball, Incorporated.

### **ARTICLE IX - OTHER COMMITTEES**

#### **SECTION 1**

**Committee Limitations:** With the exception of the Umpire Committee and the District Committee, in which case, our Local League President shall be the Committee Chairperson, no member shall be appointed to, or simultaneously hold, more than one Committee Chairperson position on the following Other Committees; Nor shall any of the remaining Directors, not currently on the Executive Committee, be appointed to a Committee Chairperson position and subsequently be eligible to vote on the Executive Committee.

#### **SECTION 2**

**Nominating Committee:** The Board of Directors may appoint a Nominating Committee. The Committee may consist of a Director, but not more than three (3) Directors, and other appointed Regular Members. The Committee shall investigate and consider eligible candidates, and submit at the Annual meeting, a slate of candidates to be elected for all of the positions on the Board of Directors.

#### **SECTION 3**

**Membership Committee:** The Board of Directors may appoint a Membership Committee. The Committee may consist of a Director, but not more than three (3) Directors, and other appointed Regular Members. The Committee shall receive the names of prospective Regular, Honorary, and Sustaining Members, investigate for eligibility, and recommend those qualified for election at any meeting of the General Membership, the Board of Directors, the Executive Committee, or the Other Committees, as the case may be.

#### **SECTION 4**

**Finance Committee:** The Board of Directors may appoint a Finance Committee. The Committee may consist of a Director, but not more than three (3) Directors, and other appointed Regular Members. Our Local League Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate the ways and means of financing our Local League

including team sponsorships and corporate sponsor advertising, and submit recommendations to support our Local League. The Committee shall also be responsible for taking up collections at games, if such collections are authorized by our Local League, and shall turn over said collections to our Local League Treasurer immediately after each game, and deposit same in a depository approved by the Board of Directors.

#### **SECTION 5**

**Building and Property Committee:** The Board of Directors may appoint a Building and Property Committee. The Committee shall consist of one (1) Director, but not more than three (3) Directors, and other appointed Regular Members. One of the Directors shall be our Local League Safety Officer. The Committee shall investigate, and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. The Committee shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

#### **SECTION 6**

**Grounds Committee:** The Board of Directors may appoint a Grounds Committee. The Committee shall consist of one (1) Director, but not more than three (3) Directors, and other appointed Regular Members. One of the Directors shall be our Local League Safety Officer. The Committee shall be responsible for the care and maintenance of the Local League playing fields, buildings, and grounds. The Committee shall operate within the amount appropriated in the approved budget for that purpose.

#### **SECTION 7**

**Playing Equipment Committee:** The Board of Directors may appoint a Playing Equipment Committee. The Committee shall consist of one (1) Director, but not more than three (3) Directors, and other appointed Regular Members. One of the Directors shall be our Local League Safety Officer. The Committee shall secure bids on needed supplies and equipment, and make recommendations for their purchase to the Board of Directors. The Committee shall be responsible for the proper issuance of such supplies and equipment, and for the repair, cleaning, and storage thereof, at the close of the season.

#### **SECTION 8**

**Managers Committee:** The Board of Directors may appoint a Managers Committee. The Committee shall consist of our Local League Coaching Coordinator, two (2) additional Directors, and other appointed Regular Members. The Committee shall interview and investigate prospective Managers and Coaches, including those for the Minor League teams and recommend acceptable candidates to our Local League President, for appointment, and subsequent approval by the Board of Directors and the Executive Committee. The Committee shall, during the playing season, observe the conduct of the Managers and Coaches, and report its findings to our Local League President. The Committee shall, at the request of our Local League President or the Board of Directors, investigate complaints concerning Managers and Coaches, and make a report thereof to our Local League President, the Board of Directors, the Executive Committee, or the Disciplinary Committee, as the case may be.

#### **SECTION 9**

**Umpire Committee:** The Board of Directors may appoint an Umpire Committee. The Committee shall consist of our Local League President, our Baseball Commissioner, our Softball Commissioner, our Minor League Commissioner, and other appointed Regular Members. Our Local League President shall be the Chairperson of any such Committee. The Committee shall recruit, interview, and recommend to our Local League President, for appointment, a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of our Local League President, assisted by the chief umpire, who shall train, observe, and schedule the staff of umpires.

#### **SECTION 10**

**District Committee:** The Board of Directors may appoint a District Committee. The Committee shall consist of two (2) Directors. Our Local League President shall be the Chairperson of any such Committee. The Committee shall assist the District Administrator in inter-league district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament Directors.

#### **SECTION 11**

**Auxiliary Committee:** The Board of Directors may appoint an Auxiliary Committee. The Committee shall consist of two (2) Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. The Committee shall review and evaluate auxiliary projects for raising money and the disposition of profits, and make recommendations to the Board of Directors. The Board of Directors shall approve in advance, all projects and actions of the Auxiliary Committee.

#### **SECTION 12**

**Auditing Committee:** The Board of Directors may appoint an Auditing Committee. The Committee shall consist of one (1) Director, but not more than three (3) Directors, and other appointed Regular Members. Our Local League President, our

Local League Treasurer, or signatories of Local League checks are not eligible. The Committee will review the books and records of our Local League annually, prior to the Annual meeting, and attach a statement of its findings to the annual financial statement of our Local League President and our Local League Treasurer; or may, if directed by the Board of Directors or membership, secure the services of a Certified Public Accountant to accomplish such review.

### **SECTION 13**

**Minor League Committee:** The Board of Directors may appoint a Minor League Committee. The Committee may consist of a Director, but not more than three (3) Directors, and other appointed Regular Members. The appointed Chairperson of any such Committee shall be deemed our Minor League Commissioner and be responsible to our Local League President for the proper conduct of all Minor League Division and Tee Ball Division baseball operations.

### **SECTION 14**

**Baseball Committee:** The Board of Directors may appoint a Baseball Committee. The Committee may consist of a Director, but not more than three (3) Directors, and other appointed Regular Members. The appointed Chairperson of any such Committee shall be deemed our Baseball Commissioner and be responsible to our Local League President for the proper conduct of all AAA Division and Major League Division baseball operations, with additional oversight responsibilities of all Minor League Division and Tee Ball Division baseball operations.

### **SECTION 15**

**Softball Committee:** The Board of Directors may appoint a Softball Committee. The Committee may consist of a Director, but not more than three (3) Directors, and other appointed Regular Members. The appointed Chairperson of any such Committee shall be deemed our Softball Commissioner and be responsible to our Local League President for the proper conduct of all Minor League Division and Major League Division softball operations.

### **SECTION 16**

**Protest Committee:** The Board of Directors may appoint a Protest Committee. The Committee shall consist of one (1) Director and other appointed Regular Members. The Committee shall also consist of our Baseball Commissioner, our Softball Commissioner, and our Minor League Commissioner, and shall act as a sub-committee of the Executive Committee. The appointed Chairperson of any such Committee shall report directly to the Executive Committee.

### **SECTION 17**

**Disciplinary Committee:** The Board of Directors may appoint a Disciplinary Committee. The Committee shall consist of one (1) Director and other appointed Regular Members. The Committee shall also consist of our Baseball Commissioner, our Softball Commissioner, and our Minor League Commissioner, and shall act as a sub-committee of the Executive Committee. The appointed Chairperson of any such Committee shall report directly to the Executive Committee.

## **ARTICLE X - AFFILIATION**

### **SECTION 1**

**Charter:** Our Local League shall annually apply for a Charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such Charter. Our Local League shall devote its entire energies to the activities authorized by such Charter and it shall not be affiliated with any other program or organization or operate any other program.

### **SECTION 2**

**Rules and Regulations:** The Official Regulations and Playing Rules for Baseball and Softball, and the Operating Manual, as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on our Local League.

### **SECTION 3**

**Local Rules, Ground Rules, and/or By-Laws:** The local rules, ground rules, and/or By-Laws of our Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month prior to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations, and Policies of Little League Baseball, Incorporated, nor shall they conflict with our Local League Constitution. The local rules, ground rules, and/or By-Laws of our Local League shall expire at the end of each fiscal year, and are not considered part of our Local League Constitution. (See Article XI, Section 7, for the fiscal year of our Local League.)

## **ARTICLE XI - FINANCIAL AND ACCOUNTING**

### **SECTION 1**

**Authority:** The Board of Directors shall decide all matters pertaining to the finances of our Local League and it shall place all income, including Auxiliary funds, in the common treasury of our Local League, directing the expenditure of Local League funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

**SECTION 2**

**Contributions:** The Board of Directors shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of our Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of our Local League.

**SECTION 3**

**Solicitations:** The Board of Directors shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated, unless all of the funds so raised, be placed in the common treasury of our Local League.

**SECTION 4**

**Disbursement of Funds:** The Board of Directors shall not permit the disbursement of our Local League funds for other than the conduct of Little League Baseball and Softball activities in accordance with the Rules, Regulations, and Policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by our Local League Treasurer and such other Director or Directors or person or persons as the Board of Directors shall determine.

**SECTION 5**

**Compensation:** No Director, Committee Chairperson, Committee Member, Manager, Coach, Agent, other elected or appointed Local League Official, any other person who is recognized by the Board of Directors as a volunteer in our Local League, or other members from the membership of our Local League, shall receive, directly or indirectly, any salary, compensation, or emolument, from our Local League for services rendered as Director, Committee Chairperson, Committee Member, Manager, Coach, Agent, other elected or appointed Local League Official, any other person who is recognized by the Board of Directors as a volunteer in our Local League, or other members from the membership of our Local League.

**SECTION 6**

**Deposits:** All monies received, including Auxiliary Funds, shall be deposited to the credit of our Local League in our Local League account.

**SECTION 7**

**Fiscal year:** The fiscal year of our Local League shall begin on October 1st and shall end on September 30th.

**SECTION 8**

**Distribution of Property upon Dissolution:** Upon dissolution of our Local League and after all outstanding debts and claims have been satisfied, the membership shall direct the remaining property of our Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of our Local League Constitution, which are, or may be entitled to, exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

**ARTICLE XII - AMENDMENTS**

This Constitution may be amended, repealed, or altered, in whole or in part, by a majority vote at any duly constituted meeting of the membership, at which there is a quorum, provided notice of the proposed change is included in the notice of such meeting. A draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for final approval before implementation.

**This Local League Constitution was approved and adopted by the Waterford Little League South Incorporated Membership on November 23, 2008.**

\_\_\_\_\_  
President's Name (Print)

\_\_\_\_\_  
President's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Little League ID No.

\_\_\_\_\_  
Federal ID No. (If available)

\_\_\_\_\_  
State ID No. (If available)