

**CASCADE LITTLE LEAGUE
2007 HANDBOOK**

Part I- Constitution and By-Laws	Page 1- 9
Part II- Non-Executive Officers and Committees	Page 10 -15
Part III - General League Rules	Page 15 -25
Part IV - Playing Rules	Page 25 - 30
Part V - Manager/Coach Information	Page 30 - 33

PART I - CONSTITUTION AND BY-LAWS

ARTICLE I – NAME

This organization shall be known as the CASCADE LITTLE LEAGUE hereinafter referred to as the "League".

ARTICLE II - OBJECTIVE

- a. The objective of the League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy, and trustworthy citizens.
- b. To achieve this objective the League will provide a supervised program under the Rules and Regulations of the Little League Baseball, Incorporated. **All Directors and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance.** In accordance with Section 501(c)-3 of the federal Internal Revenue Code, the League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private individual(s). No substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1 - ELIGIBILITY

Any person sincerely interested in active participation to affect the objective of the League may apply to become a member.

SECTION 2 - CLASSES

There shall be the following classes of Members:

- a. **Player Members** are any player candidate meeting the requirements of Little League Regulation IV and who resides within the authorized boundaries of League shall be eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of the League.
- b. **Regular Members** are any adult individual actively interested in furthering the objective of the League and become a regular member upon payment of registration fees as hereafter provided in Article IV. Hereafter the word "Member" shall mean a Regular Member unless otherwise stated.
- c. **Directors** are any adults duly elected or appointed to the Board of Directors.

SECTION 3 - MEMBERSHIP AFFILIATION

- a. Members, whether Director, Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the League.
- b. Directors, Managers, Coaches are encouraged not to be actively engaged in the promotion and/or operation of any other baseball and/or softball program.

SECTION 4 - SUSPENSION OR TERMINATION:

- a. Membership may be terminated by resignation or by action of the Directors.
- b. The Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline or suspend or terminate the membership of any Member when the conduct of such a person is considered detrimental to the best interest of the League and/or Little League Baseball.

Note: The Member involved shall be notified of such meeting, informed of the allegations and given an opportunity to appear at the meeting to answer such allegations.

- c. The Directors, in case of a Player Member, shall give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an advisor, with the player before the Rules and Ethics Committee. The Player Members shall also have a Parent or Legal Guardian as well. The Directors shall have full power to suspend or revoke such player's right to future participation.

ARTICLE IV - DUES

SECTION 1 - DUES

Dues for Members shall be a portion of the registration fee collected annually. No additional fees shall be collected for participation as members except as provided by Section 2 of this Article.

SECTION 2 - FEES

A reasonable participation cost may be assessed as a parents' obligation to assure the operational continuity of the League. Although it is recommended that no fee be collected, an additional per member Harmony Sports Association Field Maintenance Fee may be assessed to provide operation and administrative funds assessed to Cascade Little League. **AT NO TIME MAY PAYMENT OF ANY FEE BE A PREREQUISITE FOR PARTICIPATION IN THE LITTLE LEAGUE PROGRAM.** It is suggested that these individuals be encouraged to volunteer in lieu of non-payment per Little League Regulation Commercialization XIII (c).

ARTICLE V - MEETINGS

SECTION 1 - ANNUAL MEETING

There will be no annual meeting as the Directors will have monthly meetings that the Members of the League are invited to attend. Members may receive a report on any workings of the league upon request. Directors will be given sufficient time to research and prepare these reports for the members if not immediately available.

SECTION 2 - SPECIAL MEETINGS

Special meetings of the Members may be called by the Directors, the Secretary, or President, at their discretion, or upon the written request of five (5) members. The President shall call the special meetings to consider a specific subject. No business, other than that specified in the notice of the meeting, shall be transacted.

SECTION 3 - NOTICE OF SPECIAL MEETING:

Notice of each meeting of the Members shall be mailed or otherwise delivered to each member at the last recorded address at least ten (10) days in advance thereof setting forth the place, time and purpose of the meeting; or in lieu thereof, notice may be given in such form as may be authorized by members, from time to time, at a regularly convened meeting.

SECTION 4 - QUORUM

The presence in person or representation by absentee ballot of one-third, or no fewer than five (5) of the Members shall be necessary to constitute a quorum.

SECTION 5 - VOTING

Only Members shall be entitled to vote in the annual election of League for the purpose of electing a new Board of Directors. Any member may place their name on the ballot as a nominee for the purpose of being elected to the Board.

SECTION 6 - RULES OF ORDER

Robert's Rules of Order shall govern the proceedings of all meetings, except those, which are in conflict with the Constitution or By-Laws of the League.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1 – DIRECTORS AND NUMBER

The management of the property and affairs of the League shall be vested in the Board of Directors. The number of Directors shall be not less than five (5). The Directors shall upon election immediately enter upon the performance of their duties on a pro-tem basis. They may become voting members of the board upon the turning over of the current year board to the newly elected board. The term of the current year Director will terminate on July 31.

SECTION 2 -REQUIRED MEMBERS

The Board of Director membership shall include the President, Vice President, Executive VP BB and SB, Divisional Vice Presidents, Player Agent(s), Secretary, Treasurer and Umpire in Chief, or any other position approved by the board. The number of managers including minor league representation elected to the Board shall not exceed two-thirds (2/3) of the total board members.

SECTION 3 - ANNUAL ELECTION AND TERM OF OFFICE

Upon the Nominating Committee recommendation the Board will determine the number of directors to be elected for the ensuing year and shall elect such number of directors. The nominating committee will also recommend the Members that have either been nominated or requested nomination to a position for the following year. The number of Directors so fixed may be increased at any regular or special meeting of the Directors, and if the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent meeting. All elections of Directors shall be by a majority of 51% of all members represented through a validated mail in ballot. In a three way or more races, if 51% is not attained by the top vote getter, then the top two candidates will undergo a runoff vote by the current board in place. The term of Office for each Director shall be for a period of two (2) years.

SECTION 4 - VACANCIES

If any vacancy occurs in the Directors, it may be filled by a majority vote of the remaining Directors at any regular meeting or special meeting called for that purpose. This will be done upon the recommendation of the nominating committee.

SECTION 5 - REGULAR MEETINGS

Regular meetings of the Directors shall be held following the annual election and on such days thereafter as shall be determined by the Board. No decisions will be made without a quorum of one-third of the Directors present.

SECTION 6 – SPECIAL MEETINGS

Note: In the case of special meeting(s) such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting. The President or the Secretary may, whenever any of them deems it advisable call for a special meeting. A special meeting may also be called at the request of five (5) directors. Notice of each meeting shall be given by the Secretary to each Director either by email at least three (3) days before or by telephone at least twenty-four (24) hours prior to the time appointed for the meeting. . At any special meeting all attempts must be made to notify all directors of the impending meeting. Five (5) members of the Directors shall constitute a quorum for the transaction of business at a special meeting.

SECTION 7 - DUTIES AND POWERS

The Directors shall have the power to appoint such standing committees, as it shall determine and to delegate such powers to them as the Directors shall deem advisable and which it may properly delegate. The Directors may adopt such rules and regulations for the conduct of its meetings and the management of the League, as it may deem proper. The Directors shall have the power by a two-thirds vote of those present at any regular or special meeting to discipline, suspend or remove any Director, Manager, Coach or Committee Member of the League in accordance with the procedure set forth in Article III, Section 4.

The Treasurer and President shall provide a annual financial statement to the Directors which shall reflect the League's books and records. Upon reviewing said financial statement, the Directors shall vote to approve the statement or request additional information be provided. If additional information is requested, said information shall be provided on a timely basis. Once the additional information is provided, the Directors shall vote to approve the annual financial statement.

The Membership of the League shall receive, on a yearly basis, a report verified by the President and Treasurer, or by a majority of the Directors, showing the whole amount of real and personal property owned by the League, where located, and where and how invested, the amount and nature of property acquired during the year immediately preceding, the date of the report and the manner of the acquisition; the amount applied, appropriated or expended during the year immediately preceding such applications, appropriations or expenditures have been made. A copy shall be forwarded to Little League Headquarters.

ARTICLE VII - OFFICERS, DUTIES, POWERS

SECTION 1 - ELECTION

The Nominating Committee will conduct the election each year. The Board will be split into two groups for the purpose of not turning over a whole board at one election. **Even Year** positions are as follows; President, Treasurer, Executive VP SB, VP JR/SR BB, VP Major SB, VP Minor BB AAA, Dir. Fundraising, Dir. Sponsorships, Dir. Safety, Dir. Equipment, Umpire in Chief, Player Agent SB. **Odd Year** positions are as follows, Vice-President, Secretary, and Exec. VP BB, VP JR/SR SB, VP Major BB, VP AAA & AA SB, VP AA & A BB, VP T-Ball, Director of Uniforms, Director of Concessions, Director of Information, VP Facilities Maintenance & Development, Player Agent BB. The nominating committee will have a signup period for nominations of not less than two weeks. Upon that time they will bring to the Directors for approval a ballot to be sent by mail to all voting members of the league. Voting must be completed and election results ratified by the Directors so the members may be informed of the results by closing ceremonies.

SECTION 2 – EXECUTIVE OFFICERS

All Executive Officers of the league will be voting members. The Executive Officers of the league shall be the President, Vice-President, Executive Vice-Presidents, Treasurer and Secretary. The Player Agents will fill in if the Executive VPs are unable to attend. The President will only cast a vote in the case of a tie, unless they have yielded the facilitator role in which they become a voting member of the board. The Executive Officers will perform the following functions:

PRESIDENT:

- a) Conduct League affairs and execute the policies established by the Directors;
- b) Present a report of the condition of the league in the annual newsletter.
- c) Communicate to the Directors, such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the League.
- d) Be responsible for the League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the condition of charter issued to the League by that organization.
- e) Designate in writing other officers, if necessary, to have power to make and execute contracts and leases;
- f) Investigate complaints, irregularities and conditions detrimental to the League and report to the Directors.
- g) Assist Treasurer in preparing and submitting the annual budget to the Directors and be responsible for the proper execution of the budget.
- h) With the assistance of the Player Agent(s), examine the applications and support proof-of-age documents of every player candidate and certify to the residence and age eligibility before the player placed on the all-star affidavit.
- i) Chair the Rules and Ethics Committee.
- j) Chair the All-Star Committee.
- k) Sit on the Protest Committee.

- l) Shall represent, with his/her two designated representatives, the League on the Harmony Sports Association Board of Directors.

VICE-PRESIDENT

- a) Preside in the absence of the President. Work with other officers and committee members. Act as ex-officio member of all committees and carry out such duties delegated by the President. Coordinate the duties and responsibilities of the Executive and Divisional Vice-Presidents.
- b) Establish and implement conduct review and disciplinary procedures for managers, coaches, players and other league members.
- c) Chair Nominating Committee.
- d) Chair the Manager / Coach Selection Committee.
- e) Sit on the Protest Committee.
- f) Sit on the Rules and Ethics Committee

EXECUTIVE VP BASEBALL & SOFTBALL

- a) Manage the big league affiliation in respective division.
- b) Delegate Divisional VP responsibilities.
- c) Help with establishing League training and code of conduct.
- d) Sit on the Rules and Ethics Committee.
- e) Responsible for any overlapping use of fields with Soccer clubs and coordinating efforts.
- f) Represent League at all Interleague meetings or scheduling.
- g) Sit on the Manager / Coach selection committee.

SECRETARY

- a) Be responsible for recording the activities of the League and maintain appropriate files and necessary records;
- b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may assigned by the Directors;
- c) Maintain a list of all Members, Officers and committee members and give notice of all meetings of the League, the Board of Directors and Committees.
- d) Keep the minutes of the meetings of the Members, Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose;
- e) Shall conduct all correspondence not covered by other Directors.
- f) Notify members, Directors, Officers, and committee members of their election or appointment.

TREASURER

- a) Receive all funds and securities, and deposit same in a financial institution approved by the Board of Directors.
- b) Keep records for the receipt and disbursement of all funds and securities of the League, approve all payments from allotted funds and draw checks against said funds. Update Directors periodically on state of finances for the League.

- c) Prepare an annual budget, under the direction of the President for submission to the Directors at the last meeting of September.
- d) Prepare books and financial records for audit and tax filing at the end of the fiscal year and submit copies to the Board of Directors and District Administrator.
- e) Prepare books for annual audit from outside source. Audit to be done in October. Assist and report back with any findings from the audit to the Directors.
- f) Chair the Budget and Finance Committee.

ARTICLE VIII - AFFILIATIONS

SECTION 1 - CHARTER

The League shall annually apply for a Charter from Little League Baseball, Inc., and shall do all things necessary to obtain and maintain such Charter.

SECTION 2 - RULES AND REGULATIONS

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on the League.

SECTION 3 - LOCAL LEAGUE RULES

The rules of the League shall be adopted by the Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but in no way conflict with the rules and regulations of Little League Baseball Inc.

ARTICLE IX - FINANCIAL AND ACCOUNTING

SECTION 1 – GENERAL FUNDS

The Directors shall decide all matters pertaining to the finances of the League and it shall place all income in a common League treasury, directing the expenditure of it in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2 – CONTRIBUTIONS

The Directors shall not permit the contribution of funds or property to individual teams but shall solicit it for the common treasury of the League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the League.

SECTION 3 – SOLICITATION

The Directors shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised are placed in the League treasury.

SECTION 4 – DISTRIBUTIONS

The Directors shall not permit the disbursement of League funds for other than the conduct of Little League activities in accordance with the rules and policies of Little League Baseball, Incorporated.

SECTION 5 – SALARIES

No Director, Officer or Member of the League shall receive, directly, or indirectly, any salary, compensation or emolument from the League for services rendered as Director, Officer or Member.

SECTION 6 – CHECKING ACCOUNT

All funds received, including Auxiliary Funds, shall be deposited to the credit of the League in checking account of the League, and all disbursement shall be made by check. All checks shall require two signatures, which shall be the Treasurer or such other Officer(s) the Directors shall determine.

SECTION 7 – OPERATING YEAR

The fiscal year of the League shall begin on the first day of October and shall end on the last day of September.

SECTION 8 – DISSOLUTION

Upon dissolution of the League and after all outstanding debts and claims have been satisfied, the Members shall distribute the property of the League to such other incorporated entity maintaining an objective similar to that set forth herein, which are or may be entitled to exemption under Section 501 (c) (3) (5) of the Internal Revenue Code or any future corresponding provision.

ARTICLE X - AMENDMENTS

This Constitution and By-laws may be amended, repealed or altered in whole or part by a majority vote at any duly organized meeting of the members provided notice of the proposed change is included in the notice of such meeting. A draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated for their approval.

By: _____
Brent Bates, Its President

Date _____

By: _____
Adriana Campbell, Its Secretary

Date: _____

PART II – NON-EXECUTIVE OFFICERS AND COMMITTEES

ARTICLE I – NON-EXECUTIVE OFFICERS

The Directors may appoint such non-executive officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office. The non-executive offices, and their duties, may include but are not limited to:

DIVISIONAL VICE-PRESIDENT(S)

- a) Will monitor player performance for proper placement on teams.
- b) Serve as a liaison between Manager / Coach and the Directors.
- c) Sit on the Manager / Coach selection committee.
- d) Assist in developing and monitoring season playing schedules.
- e) Schedule any rainouts with scheduling person. If inter-leaguering all rescheduling must be done through the divisional VP.
- f) Organize and implement field maintenance and work party details.
- g) Monitor and report local/Little League rules & regulation infractions to Exec VP.
- h) Submit to the Board of Directors recommendations for League improvements (i.e. players, equipment, fields, rules etc.).
- i) Develop working relationship with each divisional all star team and be liaison to directors.
- j) Sit on the All Star Committee.
- k) Sit on the Field Maintenance Committee.
- l) Sit on the Protest Committee (unless managing or coaching a team).

FACILITIES DEVELOPMENT / FIELD MAINTENANCE DIRECTOR

- a) Responsible for coordination of multiuse facilities development with Orchards Soccer and Harmony Association.
- b) Secure volunteers for work parties for Cascade Little League field development;
- c) Provides the board with written project estimates for their approval, prior to beginning of construction.
- d) Responsible for field maintenance and working with Harmony Sports Complex field designate to keep fields in good playing shape for year.
- e) Chair the Field Maintenance / Facility Development committee.

PLAYER AGENT (S)

- a) Record all player transactions and maintain accurate and up-to-date records, and receive and review all player weekly timesheets.
- b) Receive and review applications for player candidates and verify residence and age eligibility.
- c) Conduct the player sign-up, tryouts, and draft and all other player transactions or selection meetings.
- d) Prepare the list of available player members to be used by managers/coaches for evaluation at tryouts.

- e) Prepare for the President's signature for submission to Little League Headquarters team rosters, including players' claimed under II (d) and IV (h) as well as tournament team eligibility affidavit.
- f) Notify Little League Baseball, Incorporated of any subsequent player replacements or trades.
- g) Prepare the All-Star Affidavits and assist the managers with the assignment of subsequent kids to the All-Star team.
- h) Sit on the All Star Committee.
- i) Sit on the Registration Committee.

UMPIRE IN CHIEF

- a) Establish umpire schedules for the upcoming season;
- b) Recruit volunteer umpires for use throughout the season and tournament play.
- c) Set-up and conduct umpire clinics for managers, coaches and any volunteers.
- d) Chair the Protest Committee.

EQUIPMENT DIRECTOR

- a) Secure bids on needed supplies and equipment.
- b) Recommend to the Directors purchase levels for supplies, equipment, and any other needed items.
- c) Provide and be responsible for equipment issue and pickup.
- d) Be responsible for the inventory of equipment and for its repair, cleaning and storage at the end of year.

SAFETY DIRECTOR

- a) Record all member injuries and maintain accurate and up-to-date records of all insurance claims filed.
- b) Provide the Board of Directors with information relating to unsafe conditions throughout the league to include the following areas: Field Conditions, Equipment, or any other area required by Little League Baseball, Incorporated.
- c) Review, revise, as needed, and implement safety program.

UNIFORMS DIRECTOR

- a) Prepare annual uniform purchase based on current state of uniforms, set into budget.
- b) Analyze influx of kids for current year.
- c) Be responsible for uniform supply to all of current year teams.
- d) Be responsible for cleaning and inventory of uniforms and storage at end of year.
- e) Supply uniforms to All-Star teams.
- f) Proper account procedure for all socks and All-Star purchases.
- g) Supply "CLL Store" with adequate supplies, i.e.; sweatshirts, t-shirts.

INFORMATION DIRECTOR

- a) Prepare the informational newsletter, to be mailed to members of the league.
- b) Insure that sign-ups and tryout schedules are printed in the local newspaper and school newsletters. Listing of Sponsors in newsletters.
- c) Prepare any new releases for release to news outlets.
- d) Web site coordination.

SPONSORSHIP DIRECTOR

- a) Organize and Chair the Sponsor Committee to ensure that sponsors are contacted and obtained for the League.
- b) Prepare certificates and recognition awards for sponsors.
- c) Personal follow-up with each sponsor during the year either by phone or personal contact.
- d) Develop list of improvements from current year sponsors.
- e) Keep accurate records of last year and current year sponsors and supporters of any function of the league.

FUNDRAISING DIRECTOR

- a) Provide recommendations to the Directors for fundraising to include at least one (1) annual youth and any number of adult fundraisers as possible.
- b) Set up a fundraiser information table at sign-ups and tryouts.
- c) Chair the Fundraising Committee.
- d) Turn all proceeds from fundraiser over to treasurer, in a timely and routine basis established by the current board.
- e) Keep records of proceeds and report to the Directors on a routine and timely basis.

CONCESSIONS DIRECTOR

- a) Organize, arrange, and oversee all concession managers.
- b) Verify that all concession managers have sufficient training and health cards.
- c) Set prices and menus for the upcoming year.
- d) Manage the inventory & advertising of snack shack and items sold within.
- e) Winterize the snack shack for post-season.

PLAYER/COACH DEVELOPMENT DIRECTOR

- a) Establish training criteria for managers/coaches.
- b) Develop league training programs and clinics for managers, coaches, and players.
- c) Oversee and run clinics for managers, coaches, and players.

PARENT LIAISON

- a) Draft and organize a parent handbook.
- b) Be the liaison between parents and managers/coaches, or parents and the League.

ARTICLE II – COMMITTEES

The committees listed below, and their functions, will be formed by, and consist of, Board of Directors. The Board of Directors at any time during a regular or special meeting may form additional committees to assist itself in operation of the League.

NOMINATING

- a) Will consist of minimum (3) members.
- b) Will be chaired by the Vice-President.
- c) The committee will investigate and consider all possible candidates to fill open Board positions as they occur.
- d) Obtain in writing all possible candidates to run for the Board in the annual election held in end of May, beginning of June.
- e) Conduct voting process on a yearly basis.

BUDGET AND FINANCE

- a) The Treasurer will chair the Budget and Finance Committee.
- b) The budget will be completed by the first week in November of each year.
- c) The committee will consist of at least the Uniform Director, Equipment Director, Concessions Director, Sponsorship Director, Fundraising Director, and Field Maintenance Director.

RULES AND ETHICS

- a) A committee of at least five (5) board members, chaired by the League President or designated representative shall review and amend the Constitution By-Laws and League Rules, to be submitted to the Directors for their approval.
- b) Investigate and resolve all alleged rule violations or charges of improper conduct by any member of the League;
- c) The committee will submit in writing all rule violations to the Directors for their consideration.
- d) The committee will consist of the Vice-President, Umpire-in-Chief, and the Executive Vice-Presidents.

PROTEST

- a) A protest committee will be formed according to Rule 4.19 in the Official Regulations and Playing Rules book.
- b) The Umpire-in-Chief will chair Protest Committee. President, Vice-President, Executive VPs, Divisional VPs, and Player Agent will also reside on the protest committee.

FUNDRAISING

- a) Will be chaired by the Fundraising Officer.
- b) Will consist of, as many volunteers need to achieve our annual goals.
- c) Put on the annual fundraiser, other than the fundraiser carried on by the player members for Cascade Little League.

MANAGER & COACH SELECTION

- a) Hold annual manager / coach selection committee meetings. Meetings will be to determine who will manage or coach and in what respective division.
- b) Will be responsible for filling any expansion teams that may be started during the year.
- c) Responsible for investigation along with Divisional VP into any manager or coach allegation brought before the board.
- d) This committee will be chaired by the vice-president, and will consist of the executive vice-presidents, divisional vice-presidents, and player agent(s).

CONCESSION

- a) Chaired by the Concession Director.
- b) All participants on the committee will be eligible to be team leaders.
- c) Verify that all team leaders have sufficient training and health cards.
- d) Set prices and menus for the upcoming year. Analyze in a report to the directors the profitability of each of the menu items.
- e) Manage the inventory & advertising of snack shack and items sold within.
- f) Winterize the snack shack for post-season.

SPONSORSHIP

- a) Responsible for making sure that we have sponsors for the upcoming events, and yearly sponsorships.
- b) Retention of past year sponsors is key from year to year. Responsible for maintaining list of sponsors and contacting for upcoming events.
- c) Chaired by the Sponsorship Director.

ALL STAR SELECTION

- a) Tally the players' votes to determine the players' All-Star selections.
- b) Review managers' selections for All-Star players and managers.
- c) Address all issues that may arise through the All-Star process.
- d) This committee shall be chaired by the President, and consist of the Player Agents, and Divisional Vice-Presidents.

FIELD MAINT / DEVELOPMENT COMMITTEE

- a) Create 5-year plan for park, Update yearly.
- b) Develop plan for upcoming year, calendar for upcoming projects
- c) Put into budget any expenditure for equipment that might be needed.
- d) Chaired by the Field Maintenance Director.

REGISTRATION

- a) Develop and present to the Board the registration process to be used for the upcoming season, including procedures and fee structure.
- b) This committee shall be chaired by the Treasurer and consist of at least the Player Agents.

ARTICLE III - NON VOTING BOARD MEMBERS

Non-voting members are those individuals appointed to positions other than elected board member positions.

PART III – GENERAL LEAGUE RULES

ARTICLE I - GENERAL

A Rules & Ethics committee will review the Cascade General League Rules annually. The Directors will review and approve the rules and submit them to District 4, Western Region and Little League Baseball Incorporated. These rules are to supplement LLBB Inc. and will not supersede them. Recommendations for change after the rules have been submitted will be forwarded in writing to the Directors for their consideration.

ARTICLE II - MANAGERS, COACHES AND UMPIRES

SECTION 1 - TEAM MANAGERS AND COACHES

The President, with the approval of the Directors, and upon suggestion from the Manager/Coach Selection Committee, shall appoint the managers / coaches for the upcoming year.

SECTION 2 – UMPIRE ASSIGNMENTS

The Directors will be responsible for communicating expectations and for providing training for the umpires. The Umpire in Chief shall be responsible for their assignments. Each team will be responsible for supplying to the UIC 3 people who will be willing to volunteer to umpire 3 games minimum. Failure to do so may result in disciplinary action for the manager of said team.

SECTION 3 - MANAGING, COACHING, UMPIRING

The President, Vice-President, Executive Vice-Presidents or Divisional Vice-Presidents may manage, coach or umpire provided that they do not serve on the Protest Committee on an issue that involves a division in which they manage or coach. Divisional Vice-Presidents shall not coach or manage in their respective divisions, but may manage or coach in another division.

ARTICLE III - BOARD MEMBER ON DUTY

The Board Member on Duty shall be responsible for:

- a) Decisions to be made in the complex.
- b) Make sure all fields are ready to go and are playable.
- c) Closing – Insure that buildings and sheds are locked and alarmed.
- d) Verify money taken in and follow the Concession Manager to the bank.
- e) Turn lights off by 11:00 pm at the latest.
- f) Help rule on any situation that an umpire might ask for help on.
- g) Take good notes of any altercation that may occur; file log book.
- h) Notify VP of any ejections, Safety Officer of any injuries requiring medical attention.
- i) Escort individuals out of park if excused from playing area, calling police if necessary.

NOTE: THE FOLLOWING GENERAL RULES SET FORTH SHALL BE APPLICABLE TO BASEBALL AND SOFTBALL UNLESS AN EXCEPTION IS NOTED.

ARTICLE IV - RETURNING MANAGERS

- a. The President must recommend all managers and coaches to the Directors for their approval.
- b. Managers are selected by the following criteria:
 - Request to manage turned in prior to December 1st (returning)
 - Request to manage turned in prior to January 1st (New)
 - Returning managers requesting their prior team: Baseball and Softball divisions Minor AAA through Big League.
 - Previous coaching or managing experience.
 - Attendance at the mandatory training for all managers & coaches.
 - Any positive or negative feedback either from members or from file.
 - Commitment to Cascade Little League and its by-laws.
 - Returning managers requesting to manage in their former division or new division.
 - New managers to a division will be ranked according to their skill and experience. A ranking order will be established by the manager/coach selection committee and will assign to teams according to availability and ranked order.
 - Negative Washington State Patrol Report.

ARTICLE V - DRAFT

SECTION 1 - MAJOR LEAGUE TEAMS

- a. **Returning Players:** In the major division and above each team has returning players to their respective team rosters. In the interest of equality the draft order is in the reverse order of finish the previous year.
EXAMPLE: Last place teams will draft 1st, then next to last 2nd, and so on until the first place team drafts last. This will complete the first round picks. The same order is repeated in the subsequent rounds until all rosters are filled. Any trades of existing players must be notified to the Player Agent in writing no less than (7) days before the draft.

- b. **Bonus Picks:** Manager(s) requiring eight (8) or more players to fill their rosters are allowed one bonus pick following round 4 and before round 5. Additional bonus picks are permitted at the completion of each round.
- c. **Dispersal Draft:** If the number of teams is to be reduced at the major level, all current major league team players affected must be re-assigned by a preliminary draft to the other major league teams prior to the regular draft of new candidates.
- d. **Expansion Draft:** The following method is used for increasing the number of teams.
1. The team with the fewest players in the division will release 1 player. This sets the standard for the number of players each established team may protect.
 2. After all teams have released their players the expansion teams will draft until they reach the level of standard the other teams are at.
 3. At this point the draft will begin. All teams with players that had been exposed in the initial draft will now retain their players not selected by the expansion teams.
 4. After the 4th round the teams that need to pick up extra players may do so starting the bonus picks. Refer to Bonus picks above.
- e. **Definition Of Option** - An option is an agreement between a manager and the player agent covering a special condition. They are as follows:
- Brother/Sister:** A manager may submit an option in writing to the Player Agent on brothers and/or sisters becoming candidates who are subject to draft. When the first brother/sister is drafted and an option has been submitted, the manager automatically takes the other brother/sister on his/her next turn.
- Sibling/Brothers/Sisters:** A manager may submit an option on a draftee if the player candidate's brother/sister is a member of that manager's team. This option must be exercised within the first three (3) rounds.
- Manager:** A manager whose child is eligible for the draft and wishing to do so must state so in writing to the player agent prior to the draft. Once this is done the manager is required to exercise this option before the close of the specific round in accordance to the draft round sequence established by the Board of Directors and depending upon the child's age. Prior to the draft if the manager so chooses, the option on their child may be waived and may be drafted by another manager. **A new coach shall not be** appointed nor approved until after the draft is completed to prevent "red shirting" of players through selective coach appointments.
- f. **Secrecy** – Directors, Managers, Coaches, Players, and Parents of Players **SHALL NEVER** discuss or reveal the position a player was drafted in. Doing so will result in an investigation by the Rules and Ethics Committee and possible suspension or removal from the league. Board of Directors, except those participating in the draft as a manager, that have a child in the draft at hand shall not be present at said draft.
- g. **Drafting Up/Loss of Player** - When a player is lost to a team during the playing season for any of the following reasons:

- He / She moves to another city or state
- He / She is injured and will not be able to return to play within a reasonable period of time
- He / She has for personal reasons decided to terminate his/her association with the team
- Any other justifiable reason reviewed and approved by the Directors.

The manager of the team losing a player shall advise the player agent within two (2) days. The Player Agent will advise the President and Board of Directors. The manager losing a player has seven (7) days thereafter to select a replacement. The manager shall review the available player list with the Player Agent and shall select a replacement. If the manager is unable to make the selection the Player Agent will assign the replacement to the team. The replacement becomes a permanent member of the team.

No parent or player shall be contacted or made aware of a possible trade or drafting-up prior to consultation with and approval of the Division Player Agent. Total confidentiality must be maintained. Violation of this rule will result in the immediate suspension of coach/manager by the respective Divisional VP pending the coach/manager appearing before the Rules and Ethics Committee. The Committee may further suspend or terminate the coach/manager or take other action, as it deems appropriate.

All players being drafted up will report to their new teams NO LATER THAN THE FOLLOWING MONDAY AFTER NOTIFICATION. No more than one player will be drafted from one team in any one week. No team will be drafted below eleven (11) players. At no time will the drafting manager contact any prospective players, parents, or other managers regarding his selection. The refusal of a player to comply shall result in the loss of eligibility for the major division for the current season and shall require re-assignment to another minor league team. If a team loses a player within the last two (2) weeks of the regular season the player does not have to be replaced.

- h. Trades - Following the draft managers may trade players until 14 days after the first scheduled practice. All exchanges will be made through and with the approval of the Player Agent. Minor League players cannot be traded for Major League players. All trades must be player for player. Trades for draft choices are not allowed.
- i. Release of Players - Managers may release players for any justifiable reason between the conclusion of one season and seven days prior to the tryout session for the following season. In the event a player is released, the Manager will inform the Player Agent and Board of Directors in writing. Such notice of release shall be given in sufficient time for the player to qualify for tryouts and selection to another team. **PLAYER TRADES SHOULD BE ENCOURAGED!** The player agent will approve the release and inform the parents. It is recommended the manager should contact the parents and player and inform them of his decision and the reasons for it.

SECTION 2 - MINOR LEAGUE TEAMS

- a. In the minor league there are no returning players to team rosters from the previous season. The purpose of the minor program is to provide training and instruction for those players who by reason of age and other factors do not qualify for selection into the major division. The minor league teams are drafted after the majors have finished their draft.
- b. The draft order in the minor division is determined by drawing a number. The amount of numbers depends on the number of teams allowed. The manager that selects team one (1) drafts first then team two (2) and so on until the end of the 1st round. The draft order is then reversed for the following rounds.

EXAMPLE:

Round 1 Team 1, 2, 3, 4, 5 etc. Round 2 Team 5,4, 3, 2, 1
Round 3 Team 1, 2, 3, 4, 5 Round 4 Team 5, 4, 3, 2, 1
Until all players are selected for teams.

- c. The names of all players that did not try-out shall be placed in a "hat." These names will be drawn in draft order and placed on teams after all other players have been drafted.

ARTICLE VI- LINE UP SLIPS

- a. A lineup slip must be turned into the OFFICIAL SCOREKEEPER and the opposing manager no later than five (5) minutes prior to the start of the game. The game will not start until this is done. The line-up slip will include the following:
 - (1) Batting Order and Fielding Position
 - (2) Uniform Number
 - (3) Pitcher INELIGIBILITY (for interplay teams when official scorebook is not available on the field of play)
 - (4) Any player on the roster who is not present (vacation, illness, etc.) will be noted. If a player arrives late and plays, he or she must be played ½ of all available innings.
 - (5) Lack of ability will not be grounds for discipline. Missing four (4) consecutive unexcused practices and or games will be grounds for discipline.
- b. The Manager of a player who is being disciplined shall submit a written statement as to the reason for the disciplinary action to the Board of Directors. If the written statement is not submitted PRIOR to the game, the player shall not be disciplined and will PLAY. If a player is removed from a game for DISCIPLINARY reasons, the ejecting official at the conclusion of the game shall attach a written statement of the reason to the official scorebook. The player and manager will be requested to appear before the Rules and Ethics committee to discuss the ejection.

ARTICLE VII - PROTEST

- a. **PROTESTS WILL BE HANDLED ON THE FIELD!** If there is a dispute on the ruling, the disputing manager will have two (2) minutes to locate rules and persuade the umpire to change his mind. After the two (2) minutes, managers may exercise regular protest procedures. **THERE IS NO PROTESTS ON JUDGMENT CALLS.** The umpire in chief may confer with the board member on duty to resolve the protest. All reasonable effort must be made to not have a protest on the field. If the manager still persists on a protest the umpire will make sure the protest is noted in the official scorebook. The game will resume until completion. The protest then will be referred to the Protest Committee for review. **ONLY MANAGERS CAN PROCLAIM A PROTEST.**
- b. The Protest Committee will meet in accordance with rule 4.19F in the official rules and regulations and playing rules book.
- c. If a member of the Protest Committee is in any way connected with the teams involved then he/she shall be declared ineligible to rule on the protest.
- d. The **MANAGER/COACHES AND ALL UMPIRES** involved in any protest will draft a letter to the League President within 24 hours. The Managers will forward their letter to the President. Letters will include a diagram of exactly what transpired and any necessary comments regarding the situation. Board Member on Duty will notify President and UIC of any impending protests.
- e. The League President will inform the Managers and Umpires of the Protest Committee ruling in writing.

ARTICLE VIII - RULES GOVERNING THE PLAYING FIELD

- a. Weeknight games should start no later than 5:30 P.M for the 1st Games of the night and 8:00 for the later games played under the lights.
- b. Games will be called for darkness. Games for the Majors will have a two (2) hour time limit, from the scheduled start time, unless there are no games to follow. There is a two (2) hour time limit, from the scheduled start time, in the following Divisions: Minor Baseball/Softball, Pewee and Tee ball. The umpire in chief (behind the plate) on each playing field shall call the game for darkness if his/her judgment so dictates.
- c. If more than one game is scheduled on a particular day, no new innings may start 30 minutes prior to the beginning of the next scheduled game. Next full inning begins when the third out is made. Exception: All timed Saturday games must meet minimum regulation game requirements.
 1. A note must be made to scorekeeper by the umpire of the official time the game starts.
 2. The umpire in chief will be responsible for enforcing the time schedule.
 3. Failure to start the following games within 15 minutes of the overtime game may cause postponement of that game. Pre-game warm-ups will be limited to five (5) minutes.

- d. Both teams will be responsible for readying the field for play and putting the equipment (i.e. batting helmets, bases and umpire equipment), away after each game. BOTH TEAMS are responsible for the cleanliness of the FIELD, DUGOUTS AND BLEACHERS after the game. Failure to comply with this rule will result in the Managers suspension from the next scheduled game.
- e. Home team will furnish game balls.
- f. The Home team will furnish the official scorekeeper. Each team must have a scorekeeper. There will be one official scorebook for each division. It is to be retained in the concession stand and available to the home team on game day. The official scorebook must not leave the designated a score keeping area during the game and shall be returned to the Concession Stand by the Home team Manager immediately following the game.
- g. An adult must be in the dugout AT ALL TIMES. Players and substitutes shall sit on their team's bench or in the dugout unless participating in the game or preparing to enter the game. No one except players in uniform and managers and coaches shall occupy the bench or dugout. When batters or base runners are retired, they must return to the bench/dugout at once.
- h. Mandatory play rule. Every player will participate in each game for a minimum of six (6) defensive outs and one at-bat. Over the course of the year every player must **average** 9 defensive outs and 1 at bat for all the games at the level of Minor AAA and above. All players must start at least 1/3 of all games played. Coaches will be responsible weekly for filling out the players playing time sheet, this must be turned into the Player Agent each Saturday. Players who do not meet game requirements will start the next game playing the game requirement plus the time missed from the previous game. The only exception being is any shortened game from weather or 10 run rule. The following PENALTY will be imposed on the Manager if this rule is broken:
 - 1st OFFENSE - Manager written warning
 - 2nd OFFENSE - Manager suspended next game
 - 3rd OFFENSE - Manager suspended remainder of season
- i. If any player is found **not to have been played intentionally**, the Rules and Ethics committee may enforce more severe penalties on the manger and or coaches.
- j. NO borrowing of players to start or to continue a game in progress.
- k. A manager, coach or player may not leave a dugout for any reason during a game without receiving permission from the plate umpire. Failure to follow this rule may result in the removal of manager, coach or player for the remainder of the game. A manager or coach may only proceed to the foul line for defensive assignments or discussions.
- l. DIVISIONAL VICE-PRESIDENTS shall have sole authority and responsibility for scheduling makeup games. Managers are required to notify their respective divisional vice-president within twenty-four (24) hours of a canceled game. Make up games will be played on the first available date on the first available field. Refusal of a team to accept the first available make up slot will result in automatic forfeiture to the opposing team.

All makeup games must be scheduled within 72 hours of the game being called during progression or before it was attempted to be started.

- m. If a chalk line will be used in lieu of a fence and a batter hits a ball so that it rolls or bounces across the line it's constitutes a ground rule double. This rule applies whether the ball is touched or not. A hit in the air over or landing on the outfield line is a home run.
- n. Games can be canceled due to weather before play commences by the individual in charge of field maintenance; however, said individual must receive approval before making said decision by either the President or Vice President. If the individual in charge of field maintenance is unavailable, then the Board Member on Duty can cancel the games due to weather before play commences. The umpire in chief on the field may suspend games upon commencement. The board member on duty may approach the umpire in chief; if in their estimation the fields are not safe to play on. The ASAP guidelines for safety shall be followed including that set forth for lighting.

ARTICLE IX - UMPIRES

- a. Each manager will be responsible for providing three people to umpire games determined by the Umpire in Chief. Failure to comply, or have umpires at those games designated by the Umpire in Chief, will result in the manager receiving a notice for the first offense, and the suspension of the manager from his next regularly scheduled game for a second offense. A third failure to comply will result in the Manager appearing before the Rules and Ethics Committee, who will determine suspension or removal of Manager from his/her team.
- b. Upper divisions Junior and Senior player members may umpire in lower divisions. The player members must attend the mandatory umpire training to be eligible.
- c. The umpire may use discipline to keep control of the game. See RULE 9.01(a-e) in the yearly Official Regulation and Playing Rules book. This would include managers, coaches, players and any person inside of the playing area. If there is a need to address a situation regarding a spectator, the umpire is encouraged to send both respective teams to their benches. At this time they would then notify the Director on Duty to take care of the situation. Play would not resume until situation is resolved.
- d. Any player, manager, coach ejected from a ball game shall be brought before the Rules and Ethics committee to explain their actions before their next regularly scheduled game.
- e. **PHYSICAL OR VERBAL ABUSE OF UMPIRES** by managers, coaches, players or spectators **WILL NOT BE ALLOWED**. Violations of this rule may cause suspension of individual from all league participation.

ARTICLE X - PRACTICES

- a. No team may meet more than four (4) times per week games and practices combined. Failure to comply may result in disciplinary action to the manager. Teams should meet a minimum of three (3) times per week weather permitting in the judgment of the manager.

- b. Any player failing to attend at least one spring tryout and 50% of the scheduled team practice sessions or regularly scheduled season games shall forfeit eligibility to the All-Star team unless an excuse is presented that is accepted by the Directors. FAILURE on part of the parent to provide transportation is NOT JUSTIFICATION. Managers will maintain attendance records of practices. A manager who wishes to drop a child must submit a letter to the Directors for review. A meeting will be held to make a decision with the Manager, Player and parent.
- c. Practice fields with backstops shall be reserved for Major (baseball and softball) and above. Minor teams and below will be on a first come, first served basis for any remaining backstops.

ARTICLE XI - SELECTION OF ALL STAR PLAYERS AND MANAGERS

- a. All Star Managers and coaches MUST be selected from their respective divisions, unless none, or not enough, are available.
- b. No later than the first Monday in June the ASC shall prepare a ballot for each applicable division, listing by all eligible players within the division, to include the Players' name and jersey numbers. The ballots for voting will not reflect any members from their own team, unless there are only two teams in the division.
- c. Voting will be based on the following criteria: Attitude, Coach Ability, Sportsmanship, Hitting, Fielding Skills, and pitching skills if applicable.
- d. The ASC shall conduct the voting as follows: Each player in the division shall have the opportunity to vote for 12 players. The top 4 are placed in each division are on the All-Star team. The top four 11 year-old players voted by the players that are not selected for the 11 –12 year-old all-star team shall be automatically selected for the 11 year-old all-star team
- e. All of the managers, in their respective division, shall meet, at least seven days prior to closing ceremonies, to select eight additional players to the All-Star team, as well as the All-Star manager. The Player Agent and the Divisional Vice-President must be in attendance at this meeting. Each Division's selections shall be given to the ASC immediately. If the managers are unable to select the eight additional all-star players and/or the all-star manager, than the ASC shall make said selection(s).
- f. An All-Star players position in which he or she was selected either by peers or managers' should never be revealed.
- g. Should any players need to be added after the original All-Star team is selected, than the child next in order of ranking during the all-star selection shall be chosen. If there is a tie in ranking, than the All-star manager shall make a selection from the tie. The Player Agent, Divisional Vice-President, and the All-star manager will met to make said selection.

- h. If one all-star team is selected from both divisions, than all of the same rules will be applicable; however, all of the eligible players shall be listed together rather than by division, all of the players will vote for a total of 12 players, and all of the managers will meet rather than by division. “One all-star team” means one all-star team from the 11-12 year old players and/or one all-star team from the 11-year-old players.

ARTICLE XII - TIE BREAKERS

- a. The tiebreaker process used by Cascade Little League for any decision whether it is Post Season Tournament or selection process will be as follows:
 - 1) Win/Loss;
 - 2) Head to Head Competition;
 - 3) Number of runs scored
 - 4) Total Innings Played (A percentage figure may be used when necessary).
- b. When a division plays inter-league, the league champion shall be decided by the above formula; however, only games between Cascade teams will be used. In addition, said teams shall play the same number of intra-league games.

ARTICLE XIII - SAFETY

- a. An umpire may EJECT a player for safety violations. Violations may include, but are not limited to knocking off the batting helmet while running the bases, throwing the bat in anger as to endanger another player, manager, coach or spectator, throwing equipment in the dugout or on the playing field.
- b. No jewelry of any kind will be worn during practice or games, this includes earrings necklaces, rings watches, bracelets etc.
- c. No team shall have apparel other than that set forth by Little League International and approved by the Board of Cascade Little League.
- d. No foreign substances in the mouth, except mouth guard.
- e. All catcher masks will have a throat protector.
- f. All male players will wear athletic supporters. Catchers shall also wear cups. All Junior and Senior boys shall also wear cups.
- g. No foreign objects in pockets.
- h. There shall be no on-deck batters or practice swings allowed majors and below.
- i. On the judgment of the umpire, any abusive language, inappropriate gestures and/or unnecessary roughness shall be grounds for removal from the game. Any abuse of Director or League official in any capacity may be grounds for suspension.
- j. Shorts will not be worn during practice or games: exception, Major, Junior and Senior Softball players may wear shorts when worn with sliding pads and socks.

- k. Umpires will wear all gear provided - Exception: Minor AA and below games
- l. Adults shall not warm up any player ON or OFF the field
- m. No food or drink will be allowed in the dugouts - exception: water or Gatorade type drink in a plastic or paper container.
- n. All players used as base coaches must wear batting helmets.

PART IV - PLAYING RULES

ARTICLE I - LEAGUE DIVISIONS

Baseball

Big League	17 - 18 years
Senior	15 - 16
Junior	13 - 14
Major	11 - 12
Minor (AAA)	9 - 10
Minor (AA)	8 (7)
Pee Wee (A)	7 (8)
Tee Ball	5 - 6

Softball

Big League	17 - 18
Senior	15 - 16
Junior	13 - 14
Major	11 - 12
Minor	9 - 10
Pee Wee	7 - 8
Tee Ball	5 - 6

ARTICLE II - BIG LEAGUE (BASEBALL/SOFTBALL)

See Official Regulations And Playing Rules For This Division.

ARTICLE III - LITTLE LEAGUE SENIOR / JUNIOR

Rule 4.10(e) of the Official Regulations and Playing Rules has been adopted by Cascade Little League

ARTICLE IV - SOFTBALL SENIOR / JUNIOR

Rule 4.10(e) of the Official Regulations and Playing Rules has been adopted by Cascade Little League for this division.

ARTICLE V - LITTLE LEAGUE MAJOR

1. Adult Base Coaches shall be allowed on both coaches' boxes.
2. Ten year-old children can play in the Majors.
3. Nine year olds can play in the Majors, but only after the approval of the Board of Directors. The Board of Directors can establish specific criteria each year for nine year olds to play in the Majors.
4. Rule 4.10(e) of the Official Regulations and Playing Rules has been adopted by Cascade Little League for this division.

ARTICLE VI - SOFTBALL MAJOR

Rule 4.10(e) of the Official Regulations and Playing Rules has been adopted by Cascade Little League for this division.

ARTICLE VII - LITTLE LEAGUE MINOR AAA

1. Adults may base coach at first or third base.
2. Six run per inning limit with an open sixth inning.
3. Rule 4.10(e) of the Official Regulations and Playing Rules has been adopted by Cascade Little League for this division.

ARTICLE VIII- SOFTBALL MINOR AAA

1. Adults may coach at first or third base
2. Six run limit per inning with an open sixth inning.
3. Rule 4.10(e) of the Official Regulations and Playing Rules has been adopted by Cascade Little League for this division.

ARTICLE IX - LITTLE LEAGUE MINOR AA

1. Seven (7)-year olds may play up into this division upon written parental request and approval of the Board of Directors.
2. Adults may coach at first or third base
3. There shall be a five run limit per inning. There shall be a no run limit in the sixth inning.
4. There shall be a limit of ten ballplayers on the field, the nine regular positions and one rover.

5. The pitching machine shall be used for the first five pitches. If the ballplayer has not hit a fair ball after the end of five pitches, the ballplayer shall use the batting tee. Starting on May 11th, the pitching machine will be substituted by kid pitch. There shall be no walks or strikeouts. If the batter has not hit the ball after five pitches from the pitcher, a manager or coach shall commence to pitch to that batter. When a manager or coach pitches, there shall be balls and strikes. The pitcher shall pitch from the mound.
6. There shall be no extra bases on overthrows (i.e., station-to-station)
7. If ball is hit to the outfield, runner may advance until ball is returned to the infield.
8. Soft balls will be used, not hard balls.
9. Rule 4.10(e) of the Official Regulations and Playing Rules has been adopted by Cascade Little League for this division

ARTICLE X - LITTLE LEAGUE MINOR A

1. Eight (8)-year olds may play down into this division
2. Bat the entire lineup until May 1st, then three outs, with a five run limit. There shall be a no run limit in the last inning.
3. All of the ballplayers shall play on the field.
4. The pitching machine shall be used for the first five pitches. If the ballplayer has not hit a fair ball after the end of five pitches, the ballplayer shall use the batting tee.
5. There shall be no extra bases on overthrows (i.e., station-to-station)
6. If ball is hit to the outfield, runner may advance until ball is returned to the infield.
7. Soft balls will be used, not hard balls.
8. No Stealing Allowed.
Note: Runners may advance on hit balls or when an attempted play is made on batter/runner.
9. No Bunting Allowed
10. Maximum of five (5) innings or two (2) hour time limit for regulation game minimum see RULE 4.10(c)
11. Rule 4.10(e) of the Official Regulations and Playing Rules has been adopted by Cascade Little League for this division.

ARTICLE XI - SOFTBALL MINOR A

1. Teams will use an 11-inch Easton "Incrediball" or equivalent soft-core ball for all games and practices.
2. Prior to May 1st adult pitching only. The player assuming the position of pitcher must be touching the rubber before the pitch is made.
3. Child pitching after May 1st. Adult pitching (Coach/Manager only) mandatory after third ball. Manager/Coaches are allowed to pitch only to their own team. There are no walks, but strikes will be counted. After the third ball, the pitcher must assume the position of an infielder, inside the 8-foot circle, parallel to and within three feet of the pitching rubber before the pitch is made.
4. No Stealing Allowed. **Note:** Runners may advance on hit balls or when an attempted play is made on batter/runner.
5. No Bunting Allowed
6. Four run limit per inning open 5th inning
7. Sliding is not allowed.
8. Maximum 5 inning (or 2 hour time limit) for regulation game minimum see RULE 4.10(c)
9. An extra outfielder is allowed (Coach /Manager option).
10. Teams will bat the entire roster.
11. Rule 4.10(e) of the Official Regulations and Playing Rules has been adopted by Cascade Little League for this division.

ARTICLE XII - T-BALL (Baseball/Softball)

1. A game will consist of Four (4) innings or 2 hour time limit.
2. No score is to be kept in this division. Players are not to be informed of win/loss.
3. There will be a fifteen-foot arc in front of home plate. A hit ball must go beyond this arc to be fair. Any ball touching the line is fair.
4. Each batter shall be allowed three (3) attempts to hit a fair ball across the fifteen-foot arc. A batter that hits the Tee and causes the ball to fall will be considered a foul ball; any batter hitting the ball foul on the third attempt will not be out and must attempt to hit the ball until doing so.
5. Players will hit the ball from a regulation-batting Tee.

6. Up to a total of eleven players may be on the field of play (ten (10) recommended). Only seven (7) players are allowed to play within 47 feet of home plate. Outfielders should not be any closer than 70 feet from home plate.

Note: If eleven players are not available for play the game will be played based upon the team with the least number of players. Exception: the minimum number of players for an official game is nine (9); there will be no forfeitures in tee ball.

7. All players will bat each inning. After each three (3) outs the bases will be cleared. For scoring on third out see RULE 4.09(a) MINOR RULE BOOK. Play stops when the pitcher has the ball under control and is standing on the pitching rubber. The umpire will direct the pitcher to then return the ball to the batting Tee.
8. When throwing to home plate for teeing the Ball, the ball is dead and runners cannot advance. The plate umpire shall direct the pitcher to deliver the ball. Play does not resume until the Umpire calls "play ball"
9. The base runners must be touching the base when the umpire calls for the ball. If the runner is not touching the base when the ball is hit he may not advance RULE 7.13.
10. Before the eleventh or last batter addresses the plate, the Offensive Manager will notify the plate umpire that it is the eleventh or last batter. Failure to do so will result in an automatic out and no runs will count as a result of a hit ball by the eleventh or last batter.
11. When the last batter hits a fair ball, an out can only be made at home plate by the catcher, who must be in control of the ball, touching home plate. Upon the catcher touching home plate, all remaining runners will then be out. When the play is made at home plate, the ball must be thrown from outside the fifteen (15) foot arc, except when fielded by the catcher. No more than two (2) defensive players may occupy the area from home plate to the fifteen-foot arc: for this play only.
12. On overthrows that stay in the playing field, the ball is live and the runners advance at their own risk.
13. On definite overthrows (out of play) the ball is dead and all runners advance only two (2) bases. RULE 7.05(g)
14. Any ball that rolls or bounces over the outfield line (fence) whether touched or not is a ground rule double (Exception: the last batter). A ball hit in the air over or on the outfield line (fence) is a home run.
15. During games each team will be represented by one manager and a minimum of one coach. When a team is at bat (offense) one adult must be at the player bench and two adults must coach the bases.
16. When a team is in the field (defense) a maximum of two adults may coach from the field. One adult coach must be at the player bench with the non-participating players.
17. All non-participating players must remain on the bench RULE 3.17

18. Base coaches will not try to confuse or antagonize opposing team players. Managers will report violations to the home plate umpire any violations may result in ejection from the game. Reported violations will be reported and the Directors will consider possible suspension from further games.
19. The infield Fly rule will not be in effect
20. Rule 4.10 (e) of the Official Regulations and Playing Rules will not apply to this division as no score is to be kept.

PART V - MANAGER/COACH INFORMATION

ARTICLE 1 - LEAGUE GOALS AND OBJECTIVES

1. Little League is a program of service to youth. It is geared to provide an outlet of healthful activity and training under good leadership in the atmosphere of wholesome community participation.
2. The Little League movement is dedicated to helping children become good and decent citizens. It strives to inspire them with a goal and to enrich their lives towards the day when they must take their places in the world. It establishes for them the rudiments of teamwork and fair play.
3. Sportsmanship, fair play and team effort are the backbone of The League. The following are offered in the interest of maintaining continuity in the development of individual players. Each manager, in all divisions, should strive to achieve the following goals.

TEACH PLAYERS HOW TO:

1. Hold the mitt (glove) for catching.
2. Throw a baseball correctly.
3. Position themselves on the field of play.
4. Run bases.
5. Hit a ball.
6. Field a ground ball.
7. Field a fly ball.
8. Know when there is force play.
9. Slide.
10. Back-up.
11. When to steal.
12. Coach bases.
13. Turn a double play.
14. Use cut-off and relay plays.
15. Bunt.
16. Defense the bunt.
17. Defensive alignments.
18. Understand signals.

Managers should emphasize and evaluate each player as follows:

T-Ball Division	1- 5	Softball Minor	1-12
A-Ball Division	1-10	Softball Major	1-18
Minor Division	1-16	Softball Senior	1-18
Major Division	1-18		
Senior Division	1-18		

While this list may not cover all skills a player will need, if used, it will add tremendously to the development of all players throughout the player's Little League career. It is not intended to limit a manager only to assure uniform development of players.

ARTICLE 2 - RESPONSIBILITIES

Each Manager and Coach will be responsible for the following:

1. Safety of team members.
2. Sportsmanship of player's coaches and parents.
3. Making Little League an enjoyable experience for all team players.
4. Instruction of the fundamentals of baseball.
5. Insuring that all players meet minimum playing requirements.
6. Provide Umpires as required.
7. Provide Concession Help when scheduled.
8. Supply help to prepare the field at all games.
9. Provide official scorekeeper when home team.
10. Clean up fields, dugouts, and bleacher areas after games.
11. Keep an attendance sheet.
12. Become familiar with the rulebook and its' intent.
13. Care of equipment and uniforms.
14. Provide game balls when home team.
15. Have a PARENT MEETING PRIOR, DURING, AND END OF SEASON.
16. FILL OUT and TURN IN SCORE REPORT FORM TO DIVISIONAL VP.
17. Have medical release's available at all times.
18. DO NOT ALLOW WINNING TO BE MORE IMPORTANT TO YOURSELF THAN TO THE DEVELOPMENT OF EACH PLAYER.
19. Instill the Little League Philosophy.
20. Participate in all league functions including fundraising and work details.
21. Be responsible for your own behavior at all league activities.
22. Promptly COLLECT AND RETURN EQUIPMENT AND UNIFORMS IN GOOD ORDER TO THE DESIGNATED BOARD MEMBER AT THE BEGINNING AND ENDING OF THE SEASON.
23. Check each boy for an athletic supporter.
24. Abide by all Little League Baseball, Incorporated and Cascade Little League Rules and Regulations.
25. Have a happy and enjoyable season.

ARTICLE 3 - PARENT MEETING CHECK LIST

- () Give practice place and times, discuss game day procedures.
- () Discuss your goals as a manager for the team.
- () Discuss your method of discipline and league rules regarding game discipline.
- () Explain minimum playing time and pitching rules, changed this year (2001).
- () Give game schedules.
- () Assign team parent responsibilities.
- () Give name and telephone number of divisional VP.
- () Explain parent conduct and responsibilities including transportation and conduct at games.
- () Explain Little league insurance.
- () Go over the general rules for your division.
- () Mention ALL STARS and TOURNAMENT PLAY (Baseball/Softball Minors, Majors and Seniors)
- () Field and direct questions parents might have regarding Cascade Little League. Direct any question to the appropriate personnel with the Directors. (Refer to Board List).
- () Get ready for a fun season.

ARTICLE 4 - LITTLE LEAGUE INSURANCE

The following will help the Manager/Coach in answering questions most often asked by parents about Little League Insurance:

The Little League Insurance program is designed to afford protection to all participants at the most economical cost to the League. It can be used to supplement other insurance carried under other coverage, Little League Insurance, which is purchased by the league, not the parent, takes over and provides benefits for all covered injury treatment cost up to the maximum stated benefits.

This plan makes it possible for Little League to offer unmatched low-cost protection with assurance to parents that adequate coverage is in force at all times during the season.

If a child sustains a covered injury while taking part in Little League Baseball/Softball, here is how the insurance works:

1. File claim initially under insurance carried by the family, Blue Cross/Blue Shield or any other insurance carrier

2. Should your family insurance plan not fully cover the injury treatment, the Little League Insurance Policy will help pay the difference up to the maximum stated benefits. This includes any deductibles or exclusions in your own policy.
3. If your child is not covered by any family insurance, the Little League Policy becomes primary and will provide benefits for all covered injury treatment costs up to the stated amount.
4. Treatment of dental injuries can extend beyond the normal 52-week period if dental work is still required.

We hope this brief summary has been helpful in better understanding of an important aspect of the operation of the Little League and the insurance program. Should you require further information please contact the League Safety Officer.