

Accident Reporting Procedures

What to report

An incident that causes any player, manager, coach, umpire or other individual to receive medical attention. This includes even passive treatment confined to the evaluation of an injury or a suspected head injury.

When & How to make the report

All such incidents must be reported to the league Safety Officer within 24 hours of the incident and shall include:

Report of Injury

Name and phone number of the individual involved: _____

Date, time and location of the incident: _____

Description of the incident (include any first aid on the scene): _____

Was this a result of an unsafe condition (explain): _____

Name and number of the individual making the report: _____

Send all information to the QLL Safety Officer, Mike Torre, within 24 hours of the incident. Home phone: 408 867 2338, cell phone: 650 776 6548 or email: mtorre62@gmail.com

For serious injuries, please also fill out the Little League Baseball Accident Notification Form found in Appendix H of the Safety Manual. A report must be filed with the league within 20 days of the accident to be eligible for a claim.

This notification is an essential responsibility of the league and all the adults involved.