

Mundelein Junior Football League, Inc
PO Box 374
Mundelein, IL 60060
"Athletes First, Winning Second"

Volunteer Verification Form

THE RESPONSIBILITY FOR SUBMITTING THE REIMBURSEMENT FORM IS THAT OF THE INDIVIDUAL VOLUNTEER.

Reimbursement process:

1. Perform a volunteer activity benefitting the MJFL (examples below)
2. Complete the Volunteer Form by checking one of the boxes below or describing your volunteer activity in the space provided below.
3. Have the form signed by a Board Member or Head Coach. Make sure that the top and bottom parts of the form are signed. Unsigned forms will not be accepted for reimbursement
4. Detach lower part and mail in form to the address above. Please make sure entire form is completed.
5. All forms need to be completed before or at equipment/uniform turn-in. Checks will be issued at this time

Volunteer's Information

Name

Volunteer Activity

Date of Volunteer Activity

Authorized Signature

Please detach on dotted line and return bottom portion to the above address (keep top for your records)

Description of Activity (Check box or describe below)

Team Parent

Concession Stand

Head Coach

Assistant Coach

Registration assistance

Chain gang at home game

Other – please describe

Clock operator at home game

Team Statistician

Equipment Issue volunteer

Game Day Video

Clothing Sales

Press Box Construction

Cheer Competition – 11/14/2009

Name

Phone

Address (Street, City, Zip)

Date of Volunteer Activity

Authorized Signature

Amount Reimbursed

Check Number